



2019 Summer Internships

Maryland LCV and LCV Education Fund are Maryland's leading statewide environmental advocacy organizations. We work in Annapolis to pass pro-conservation legislation and engage conservation minded voters on Election Day and beyond to hold elected officials accountable.

These unpaid internships start on a rolling basis and last at least 10 weeks. The internship can be 10-40 hours a week depending on the position and applicant availability. Occasional trips to Annapolis may be required. Interns must have reliable transportation and access to the internet and attend all three seminars.

Interns must also be comfortable talking on the phone. Some evening and weekend hours are required to attend/ staff events. Candidate must have strong writing skills and ability to work independently.

To apply, please send cover letter and resume to Ben Alexandro at info@mdlcv.org.

Legislative- Annapolis – with remote work

- Reports to the Political Director
- Participate in legislative work
- Assist in coalition meetings, and events
- Research legislators, and environmental issues

Fundraising Research & Writing– Baltimore/ Annapolis

- Reports to the Development Director
- Research donors and foundations
- Helps develop written materials including grants

Skills required:

- detail oriented, experience with Microsoft Excel and Google Docs, strong writing skills, ability to work independently
- Graphic design experience a plus

Event Planning - Baltimore/ Annapolis

- Reports the Development Director
- Phone calls for confirmation calls
- Assisting with assembling and mailing invites
- Graphic design experience a plus
- May work with board members

Skills required:

- Comfortable interacting with vendors & extremely organized

Chispa / Latinx Outreach- Baltimore/ Langley Park/ Annapolis

- Reports to Chispa Director
- Assist in development of messaging, communications, and campaign strategy
- Assist in community engagement efforts
- Attend local events and outreach opportunities
- Help coordinate and run volunteer activities
- Help design flyers and communications for events
- Spanish fluency preferred but not necessary

Media Coverage and Communications- Annapolis

- Create content for social media and website
- Ability to learn CRM and social media platforms
- Monitor local news sources for Maryland LCV coverage
- Draft press releases, blog posts, emails, and other online and print content
- Graphic design ability

Water Multimedia Design and Communications - Annapolis/Statewide

- Reports to Water Policy Advocate
- Develop creative multimedia messages
- Help create or edit materials for publications
- Create graphics and factsheets from technical data
- Improve layout, designs, and messaging of water and diversity/equity related campaigns.
- Artists and graphic designers encouraged to apply.

Clean Water Policy / Chesapeake Bay Advocacy- Annapolis/Statewide

- Reports to Water Policy Advocate
- Help coordinate campaign activities of environmental organizations
- Assist in development of messaging, communications, and campaign strategy
- Attend coalition and government meetings

Skills required:

- Detail oriented, ability to juggle a variety of tasks at once, experience with Microsoft Office and Google Docs.
- Ability to generate concise memorandums (memos), letters, and detailed reports.

Preferred (but not required) skills:

- Policy research and meeting facilitation experience is a plus.
- Watershed, conservation, and/or environmental science knowledge is a bonus but not necessary.
- Experience and/or familiarity with Maryland state political arena desired but not required.
- Environmental policy or communications background preferred